



**Stanley Town Council Meeting
Official Minutes
Tuesday, September 5, 2017**

The regular monthly meeting of the Stanley Town Council was held on Tuesday, September 5, 2017 in the Stanley Town Hall Council Chambers. The following elected officials and staff were present:

Andrew Quinley, Mayor
Danny Sparrow, Mayor Pro-tem
Bud Pate, Council Member
Cathy Kirkland, Council Member
Rob McMinn, Council Member
Kerry Hart, Council Member

Jim Windham, Town Attorney
Heath Jenkins, Town Manager
Catherine Greder, Town Clerk
Derek Summey, Police Chief
Olivia Smith, Finance Director
Will Keller, Fire Chief

Call to Order:

Mayor Quinley called the meeting to order at 6:00 p.m.

Invocation:

Manager Jenkins gave the invocation.

Pledge of Allegiance:

All citizens present recited the Pledge of Allegiance.

Approval of Agenda:

Mayor Quinley asked if there were any additions or deletions to the agenda.

Council Member Cathy Kirkland made a motion to accept the agenda and Council Member Rob McMinn seconded the motion. A vote was held and the motion passed unanimously.

Approval of Minutes:

Mayor Quinley asked for a motion to accept the August 7, 2017 Regular Meeting Minutes. Mayor Pro-Tem Danny Sparrow made a motion to accept the minutes and Council Member Kerry Hart seconded the motion. A vote was held the motion passed unanimously.

Citizen Comments & Presentations: Mayor Quinley asked if there were any citizen comments related to the agenda items. There were none.

Old Business:

A. AIAG Resolution

The Town Clerk explained that Gavel & Dorn needed this additional resolution to be adopted again for the current year to be submitted with the grant application.

Mayor Quinley asked if there was a motion to approve the resolution. Council Member Cathy Kirkland made the motion and Council Member Bud Pate seconded the motion. A vote was held and the motion passed unanimously.

New Business:

A. Gavel & Dorn Impact Fee Study

Manager Jenkins explained the Supreme Court ruling that impact fees were unconstitutional and that the Legislature has passed a Bill to allow municipalities to start charging these fees again, but the Town would need to conduct a Fee Study. Manager Jenkins explained that Gavel & Dorn will conduct the study and the study is necessary in order to begin charging impact fees again. Manager Jenkins explained that Gavel & Dorn's fee for the study has an upper limit of \$6,000. This amount covers all aspects of their study. Manager Jenkins stated that the Town has made a \$6 million investment over the last four years in the Town's sewer system.

Mayor Quinley asked for the turn-around time on the study. Manager Jenkins explained that it was a turn-around of 30 days. Manager Jenkins further explained that with all of the work that Gavel & Dorn has done on our past and current projects, they know our system very well.

Council Member Rob McMinn asked if Gavel & Dorn would come back to the Town with a proposed cost. Manager Jenkins confirmed. Council Member McMinn asked if we could go back and charge fees to those that did not pay during the time that the Supreme Court ruled the fees unconstitutional.

Manager Jenkins, Public Works Director Roseberry and the Council discussed the amount of new services that have been established in recent months.

Town Attorney Windham expressed that he did not believe the Town would be successful in going back and charging those that did not pay the fee.

Mayor Quinley asked if there was a motion to approve the Impact Fee Study. Council Member Kerry Hart made the motion and Council Member Rob McMinn seconded the motion. A vote was held and the motion passed unanimously.

B. CDBG Complaint Procedure

The Town Clerk explained that the Complaint Procedure is one of the many requirements for the CDBG that the Town received. She explained that the Council would adopt the procedure and the Clerk would advertise the procedure in the paper, per the guidelines of the CDBG.

Mayor Quinley asked if there was a motion to approve the Complaint Procedure Council Member Cathy Kirkland made the motion and Council Member Rob McMinn seconded the motion. A vote was held and the motion passed unanimously.

C. Road Closure for Country Fest and Christmas Tree Lighting

Manager Jenkins explained that this was a routine request for Country Fest.

Mayor Quinley asked if there was a motion to approve the Resolution. Council Member Kerry Hart made the motion and Council Member Cathy Kirkland seconded the motion. A vote was held and the motion passed unanimously.

D. Road Closure for Christmas Tree Lighting

Mayor Quinley asked if there was a motion to approve the Resolution. Council Member Kerry Hart made the motion and Council Member Cathy Kirkland seconded the motion. A vote was held and the motion passed unanimously.

Citizen Comments: Mayor Quinley asked if there were any comments. There were none.

Department Reports:

Finance Department: The financial reports were provided to the Council.

Public Works: Mr. Roseberry had no further report.

Recreation: No further report.

Fire: No further report.

Police: Chief Summey had no further report.

Manager's Report: Manager Jenkins explained that he is proud of the Town staff for their hard work and of the community for the outpouring of donations for the Town to send to Hurricane Harvey victims. The Manager thanked all of the departments for their contributions. The Town Clerk mentioned that Fire Captain Jimmy Ingold is deployed with the Charlotte Fire Department to Houston and to keep him in their thoughts.

Council Comments: Mayor Quinley asked for an update on the new Town Hall. Manager Jenkins explained that most of the contractors have been selected and scheduled. Mayor Quinley asked Deputy Chief Hullett if the Council would be within fire code to meet in the building. Deputy Chief Hullett stated that the Fire Inspector would need to answer that question. Manager Jenkins explained that the Council will need to meet in the current location in October to allow proper advertisement once the move has been completed.

Mayor Quinley asked Manager Jenkins to go over the 9/11 Service that will be held on Sunday. Mayor Quinley, Manager Jenkins, Chief Summey and Chief Keller were invited to attend and many will be speaking at the service on September 10, 2017 at 7 PM.

Manager Jenkins asked the Council for direction on the expansion at the new Town Hall. The Council discussed options for the expansion and options for using the other facilities in Town for meetings. The Council directed Manager Jenkins and Tug Deason to obtain three different recommendations from the contractor for expanding the facility.

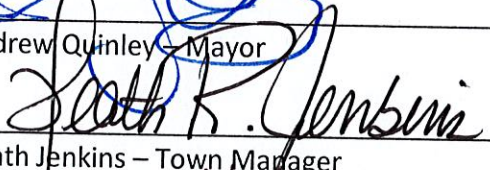
Adjournment of regular meeting:

Mayor Quinley asked if there was a motion to adjourn and go into closed session. Council Member Kerry Hart made the motion. Council Member Bud Pate seconded the motion. A vote was held and the motion passed unanimously.

Respectfully Submitted:



Andrew Quinley - Mayor



Heath Jenkins - Town Manager



Catherine Greder - Town Clerk

