



**Stanley Town Council Meeting
Official Minutes
Tuesday, July 5, 2016**

The regular monthly meeting of the Stanley Town Council was held on Tuesday, July 5, 2016 in the Stanley Town Hall Council Chambers. The following elected officials and staff were present:

Andrew Quinley, Mayor
Danny Sparrow, Mayor Pro-tem
Bud Pate, Council Member
Cathy Kirkland, Council Member
Rob McMinn, Council Member

Jim Windham, Town Attorney
Heath Jenkins, Town Manager
Craig Roseberry, Public Works Director
Michael Hullett, Fire Department
Catherine Greder, Town Clerk

Call to Order:

Mayor Quinley called the meeting to order at 6:00 p.m.

Invocation:

Council Member Cathy Kirkland gave the invocation.

Pledge of Allegiance:

All citizens present recited the Pledge of Allegiance.

Approval of Agenda:

Mayor Quinley stated that the record should show Council Member Kerry Hart was not present.

Council Member Cathy Kirkland made a motion to accept the agenda and Council Member Rob McMinn seconded the motion. A vote was held and the motion passed unanimously.

Approval of Minutes:

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Mayor Quinley asked for a motion to accept the June 6, 2016 Regular Meeting Minutes. Council Member Rob McMinn made a motion to accept the minutes and Council Member Bud Pate seconded the motion. A vote was held the motion passed unanimously.

Citizen Comments & Presentations:

- A. **Citizen Comments** – Mayor Quinley asked if there were any citizen comments, there were none.

Old Business:

- A. **Public Hearing Regarding Rezoning of Parcel ID's: 175746, 203379, 134298 and 134299–**

Mayor Quinley asked for a motion to open a public hearing. Council Member Cathy Kirkland made the motion and Council Member Rob McMinn seconded the motion. A vote was held and the motion passed unanimously.

Mayor Andrew Quinley asked Council Member Rob McMinn to give a summary of the rezoning applications.

Regarding Parcel ID's 134298 and 134299: Council Member Rob McMinn asked Manager Heath Jenkins to explain why Parcel ID's 134298 and 134299 were zoned as Residential. Manager Jenkins stated that these Parcels (currently Poteat's Garage) were existing as a business before zoning took place. Parcels 134298 and 134299 should have been originally zoned as General Business, not Residential. Council Member Rob McMinn stated that the only concerns he has received from citizens are related to confirming that only these two parcels will be rezoned and the nearby parcels will not also be rezoned to General Business.

Regarding Parcel ID 203379: Council Member Rob McMinn asked for confirmation that the parcel to be rezoned would only be behind the railroad tracks. Manager Jenkins confirmed that the parcel is behind the railroad tracks. Council Member Cathy Kirkland questioned how they would access the parcel. Manager Jenkins stated that John Miller owns the right-of-way and is able to access Parcel 203379. Council Member Kirkland asked for clarification on the existing zoning. Town Clerk Catherine Greder responded that the parcel is currently zoned as M1 – Manufacturing. Council Member Rob McMinn stated that he wanted to be absolutely certain that the parcel being rezoned would only be behind the railroad tracks as any land along Hwy 27 would not fit the Town's plans if it were zoned residential. Manager Jenkins confirmed that it will be only property behind the railroad tracks and property along Hwy 27 would remain as currently zoned.

Regarding Parcel ID 175746: Manager Jenkins explained that the rezoning application is for the benefit of the owner who is selling the property. Manager Jenkins stated that the rezoning of the property would fit the current plan for the Town, if the Board sees fit to approve the application.

Mayor Quinley asked if there were any citizen comments. Mr. Brown addressed the Council and stated that his concern with rezoning is the potential that additional areas would be rezoned as a result. Mr. Brown then stated that he would like to see more police presence in his neighborhood. He specifically mentioned fireworks from over the holiday weekend. Manager Jenkins asked Mayor if he could comment and stated that the Stanley Police Department does not have jurisdiction in his area. Gaston County Sheriff's Office has jurisdiction and Stanley Police Department responds as a back-up, if requested by Gaston County. Manager Jenkins stated that the property has been a business for fifty years and the application is to correct the zoning to what it should have been from the beginning. Mr. Brown asked if it is true that once a business ceases to be for six months, zoning reverts back to residential. Manager Jenkins confirmed and stated that this is the reason for the public hearing. Mr. Brown asked Manager Jenkins how police are able to patrol at the school in the mornings and not in the evening. Manager Jenkins responded that it was a good question and clarified that Stanley Police Department does provide assistance with directing school traffic. Council Member Rob McMinn stated that according to the map, the school would be inside city limits and the officer directing traffic would only be an approximate ten feet into the ETJ. Manager Jenkins stated that Stanley Police Department has provided traffic direction service for a long time as it is a safety concern.

Council Member Rob McMinn stated that he spoke with Mr. Brown before the Council Meeting began. Council Member McMinn stated that the Town is working on updating maps to reflect current zoning and an outside firm is also assisting the Town with what different areas should be zoned for the future to best serve the Town. He clarified that no additional business would be added to the area in question, the plan is to add businesses along Hwy 27.

Mayor Quinley asked if there were any other comments. Council Member Rob McMinn stated that he had only one comment, since our Police Department is closer to Mr. Brown's area than Gaston County, he requested that if the Police Department saw fireworks in that area, they could go or call Gaston County. Manager Jenkins clarified that proper protocol would be to contact County dispatch and see if our assistance would be accepted in their jurisdiction. Manager Jenkins stated he would talk to the Police Chief to see if we can get a Stanley officer to respond if it is quicker.

Mayor Quinley asked if there was a motion to close the public hearing. Mayor Pro-Tem Danny Sparrow made the motion and Council Member Rob McMinn seconded the motion. A vote was held and the motion passed unanimously.

B. Vote to Rezone Parcel ID's: 175746, 203379, 134298 and 134299–

Council asked Town Attorney Jim Windham if they could vote on all parcels at one time. Attorney Windham stated that they could since the same public hearing was held for all properties.

Mayor Quinley asked if there was a motion to approve the rezoning applications. Mayor Pro-Tem Danny Sparrow made the motion and Council Member Cathy Kirkland seconded the motion. A vote was held and passed unanimously.

C. ABC Items on November Ballot

Mayor Quinley read the ballot items, which are listed as follows:

- (1) To permit the "on-premises" sale of malt beverages.

_____ FOR
_____ AGAINST

- (2) To permit the "on-premises" sale of unfortified wine.

_____ FOR
_____ AGAINST

- (3) To permit the operation of ABC stores.

_____ FOR
_____ AGAINST

Mayor Quinley stated that item was tabled last month to allow the Town Attorney and Staff time to provide information. Attorney Windham stated that he had the resolution prepared if the Council decides to adopt the ballot. He also stated that they may decide to adopt a portion or all of the resolution.

Town Manager Jenkins also clarified that the ABC Commission confirmed that if Council places the items on the ballot and they pass, the Town is not obligated to proceed.

Mayor Quinley asked Council if there was any further discussion. There were no comments.

Mayor Quinley asked if there was a motion to place the ABC items on the November Ballot. Council Member Bud Pate made the motion and Council Member Rob McMinn seconded the motion. A vote was held and the motion passed unanimously.

D. Council Ethics Training

Council discussed that the Ethics Training must be taken each time they are elected. Council agreed to take the training after the August Regular Meeting. Manager Jenkins stated that he believes it would be beneficial for the entire Council to take it together. Mayor Quinley confirmed the training will be placed on the August agenda.

V. New Business:

A. Yard of the Month

Mayor Quinley announced the June 2016 winner of Yard of the Month as Jamey and Jennifer Britton of 102 Lawson Court.

B. Code of Ordinances Update –

Manager Jenkins informed the Council that the Town's Code of Ordinances is extremely out of date and needs to be recodified. Manager Jenkins stated that he and the Town Clerk have been working with Centralina Council of Governments to update the Personnel Policy and will provide the final draft to the Council for review in advance of the meeting where it will be discussed. Manager Jenkins stated that the Personnel Code had a cost of \$600 but the Code of Ordinances was a greater expense. Town Clerk Catherine Greder stated that the estimates provided thus far range from \$8,750 to \$20,000. Council Member Rob McMinn asked if these funds were already in the budget. Manager Jenkins explained that there was some money in the budget last year but the Code was not updated last year. Manager Jenkins stated that he is not asking Council to make a decision at this time, but to keep in mind that the Code will need to be updated. Mayor Quinley asked if there is a PDF of the document. Town Clerk Catherine Greder stated that she has converted the document to a PDF to save that additional expense. Manager Jenkins stated that the Personnel Policy, Code of Ordinances and Zoning Code need to be updated. Mayor Quinley asked if Council could be reminded every few months and could see if funds are available at approximately half way through the fiscal year. He stated that next year he believes some of the contract services will be going away and we could potentially take care of updates at that time. Manager Jenkins stated that the ideal situation is to get the Code updated and placed on our website as we get several requests for the Code and it is a challenge to do so since many changes have not properly been documented. Mayor Pro-Tem Sparrow asked if Council was approving the Personnel Policy. Town Clerk Catherine Greder stated that the Personnel Policy is in the final stage of revisions and once completed, she would place the draft on the agenda for Council's review and approval. Manager Jenkins stated that we would

provide Council with the policy document well in advance so they have time to review and recommend any changes.

C. Logo Redesign

Mayor Quinley asked Manager or Town Clerk to speak on the topic. Manager Jenkins stated that he would speak. Manager Jenkins stated that the County provided the current logo which is very hard to distinguish from other towns that did adopt the County's recommendation. Mayor Quinley stated that he had shared his opinions with Town Clerk Catherine Greder and he recommended the rest of Council do the same. He proposed that the top two designs be selected and then posted on social media for the residents to share their opinions.

Town Clerk Catherine Greder explained the designs included in the Council's agenda packet. The first document included the initial designs from the graphic artist, the second document was of her revisions, and the third was the final proof that was provided based on staff revision recommendations.

Mayor Quinley stated that he thought the proposed logo was boring and not modern. Manager Jenkins stated that he was concerned if we do something different with the buildings, the logo would no longer be relevant to Town. He clarified that we had not paid the graphic artist for each round since we were not satisfied with the first drafts.

Council Member Bud Pate asked if the logos would be updated on all of the signs. Manager Jenkins stated that it would become our official logo and that the Council may want to consider a change to our tag line.

Mayor Pro-Tem Sparrow stated that the train tracks make him consider how much the train goes through Town and that may not attract people to Town.

Manager Jenkins stated that it has been shown that logos are important to people and he would like to get it right.

Mayor Quinley stated that if anyone had any comments they should provide them.

Council Member Pate stated that the items in the logo are what makes up our Town. Council Member Rob McMinn pointed out that there is no church in the logo.

Mayor Pro-Tem Sparrow asked about the established year. Town Clerk Catherine Greder clarified that the 1895 shown in the proof was to protect the artist's design from being used before final payment.

A member of the audience mentioned that Council may consider using a Magnolia flower in the logo since the flower was discovered here. Council Member Rob McMinn stated that would be a simple and good idea.

Citizen Comments: Mayor Quinley asked if there were any other comments. There were none.

Department Reports:

Finance Department: Information attached. No additional report.

Public Works: Public Works Director Craig Roseberry addressed the Council stating that he has provided AMR information to additional companies and is waiting on responses. He then stated that Bruce Bacon with Alarsys is working on ID cards for all Town staff. Public Works Director Roseberry thanked Town Clerk "Katie" for her help with that practice. Donald Ritter and Kevin Barks of Public Works accepted the Town's fourth consecutive gold safety award. The award is given to organizations that have an injury rate 50% less than average. The Town of Stanley have a 0% injury rate. Public Works Director Roseberry recognized the work of his employees and explained that their safety training saves the Town a great deal of money. He then mentioned that the Town is going through their busiest time with debris removal, etc. and that if anyone sees anything that is missed, please call. Public Works Director Roseberry said the pavement project in Kelly's Landing is holding up well and he has not received any complaints. Public Works Director Roseberry stated that June 24, 2016 was Gene Boggs last day. The Town held a retirement party for Gene at Harper Park. Public Works Director Roseberry then explained that the Two Rivers system must be monitored for industrial usage since Phase II will take the system from 1-2 users to about 18 industrial users. Council Member McMinn asked how we ensure that the Town does not take on the cost instead of the industrial customers. Public Works Director Roseberry stated that their usage is tracked and they will be billed accordingly.

Recreation: No report at this time. Council Member McMinn stated that he spent the weekend with Tug's crew in Recreation and that everyone has their function and as soon as a game ends, the crew is getting ready for the next game. Council Member McMinn said it is amazing to see all of the work that is done in recreation. Manager Jenkins also mentioned that there are never any complaints.

Police: Manager Jenkins stated that Chief Summey was in attendance at Harper Park for a ballgame and that his reports were provided to the Council when they arrived.

Fire: Michael Hullett stated Chief Keller is working this evening for Charlotte Fire Department. Mr. Hullett went over all of the Fire Departments reports including response time and number of responders. Council Member Rob McMinn stated that he spent some time at the Fire Department and that the department is very clean and organized. He stated that the County is facing the same challenges with staffing and response times. Mr. Hullett stated that we pay the

most per call and have the best insurance in the county. He stated that we probably have some of the best membership in the county, but that volunteer service across the entire country is trending down. Mr. Hullett stated that the Town is required to provide the fire services to the residents. Mr. Hullett also explained that part of the problem with volunteering is that 392 hours of education is required to be a volunteer. He stated that this problem is nationwide. Council Member McMinn stated that the Fire Department is experiencing the same thing as the Police Department. Mr. Hullett stated that the Department's day-time response is four minutes which is Chief Keller's goal. Council Member McMinn asked Mr. Hullett to explain why the four-minute time is so important. Mr. Hullett stated that a four-minute response is needed to save lives during cardiac arrest situations. Mr. Hullett stated that they are also answering more calls for the county right now. Mr. Hullett stated that the most common call they ran was cardiac arrest. Mr. Hullett stated that night-time response increases from under 4 minutes to nearly 8 minutes. Council Member McMinn asked what the timeframe is to pronounce someone braindead. Mr. Hullett responded that the time is 8-10 minutes.

Mayor Quinley asked about the Ladies Auxiliary. Mr. Hullett stated that the next breakfast is scheduled for September and they have hosted Bingo twice in the last several months.

Council Member McMinn stated that we still need to find ways to get night-time response down. Mr. Hullett stated that there are a few ways to fix the staffing issues. He stated part-time positions could be funded by a slight tax increase. Survival has the best chance when there is staff at the Fire Department.

Manager's Report - Manager Jenkins stated that he commends the Public Works Department for their safety award. Manager Jenkins stated that he and Town Clerk Catherine Greder attended the Regional Manager's Meeting in Davidson last week. There was a presentation that the meeting from a Federal agency that provides grants. He stated that the last time we applied for the grant, we were not approved but did receive areas where we can improve and we will resubmit in September. Manager Jenkins stated that he left each Council Member a Gaston Outside Campaign pin and koozie. Manager Jenkins congratulated Gene Boggs on his retirement. Manager Jenkins was asked to speak at a Duke Power luncheon but speakers were double-booked so he will speak in September. Manager Jenkins also attended the Rural Infrastructure Meeting in Raleigh a few weeks ago and made sure to meet with Representative Torbett. The Montcross Chamber had their annual golf tournament and Manager Jenkins participated.

Council Comments - Council Member Cathy Kirkland asked about Representative Torbett and E Chestnut paving status. Manager Jenkins stated that he would reach out to Representative Torbett and see why the project has not been started yet.

Mayor Pro-Tem Danny Sparrow mentioned that there are proposed changes to municipal elections being moved to even years. Manager Jenkins stated that he would research this matter.

Council Member McMinn asked if it would be possible to become first responders to Fire Department calls in the ETJ and receive the revenue. He mentioned that he is sure there would be pushback from the other departments. Manager Jenkins agreed. Mr. Hullett explained that many of the departments that respond to the ETJ have a higher rating and in addition to receiving the new revenue, our Department could provide better service. Council Member McMinn stated that this would provide the other departments an opportunity to improve, or increase our revenue.

Mayor Quinley stated that he attended the 155th Homecoming for Springfield in May and the 175th homecoming for Christ's Lutheran. July 8th is the opening ceremonies for Dixie Youth at Harper Park. Mayor asked if it would be possible to have the TVs fixed for the audience. Manager Jenkins stated that the splitter that we ordered was bad and we are trying to get a correct one. Mayor stated that July 19th at 9:00 am is the groundbreaking for the new Stanley Middle School. Mayor congratulated Manager Jenkins on his 25 year pin with the Masonic Lodge. Manager Jenkins also thanked Mayor Pro-Tem Sparrow for attending his pinning. Mayor then stated that he has received some complaints about grass. Manager Jenkins stated that they should call Town Hall so we can issue a work order. Mayor clarified that the complaints are people not cutting grass, cutting it into the road or cutting and blowing into storm drain.

Manager Jenkins stated that we are looking into "311" technology for our new website that would allow citizens to call that number and report anything they see.

Adjournment of regular meeting:

Mayor Quinley asked if there was a motion to adjourn the regular meeting. Council Member Cathy Kirkland made the motion and Mayor Pro-Tem Danny Sparrow seconded the motion. A vote was taken and passed unanimously.

Respectfully Submitted:

Andrew Quinley – Mayor

(OFFICIAL TOWN SEAL)

Heath Jenkins – Town Manager

Catherine Greder - Town Clerk